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Hôpital Erasme

Common Workplace Prevention and Protection Office (SCPPT-ULB)

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Intern health monitoring
(Codex on wellbeing at work, Book X, Title 4)

Note to interns:

Here are the documents you must produce on the day of your medical examination:

1. The request for health monitoring, filled out by the employer with whom you are completing your internship;
2. Your national register number or a copy of your ID card;
3. The risk assessment of your internship's location, provided by the employer with whom you are completing your internship;
This risk assessment includes:
 - The requirement for health monitoring
 - The nature of mandatory vaccines and tests
 - The requirement for immediate preventive measures related to maternity protection
4. Your vaccination card; if you do not have it, please contact your primary care doctor to obtain immunization data (hepatitis A and B, tetanus, diphtheria, pertussis, measles, rubella, mumps).

Request for intern health monitoring
(Codex on wellbeing at work, Book X, Title 4)

Page 633, §2. – By way of derogation from §1.3, the employer may have the interns' health monitored by the prevention adviser or occupational doctor in the internal or external department of the educational institution.

The undersigned **employer**:

Institution	*
SURNAME, Name	*
Address	*
Telephone number	*
CBE number (company number, 10 digits maximum)	*

hereby requests that the prevention adviser or occupational doctor of SCPPT-ULB Erasme conduct a preliminary health assessment of the intern enrolled in the following institution:

Educational institution:	Université Libre de Bruxelles avenue Franklin Roosevelt 50 1050 BRUSSELS
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Intern name and surname National register number or copy of ID card Full address and telephone number	*
Position or duties	*
Internship start and end dates	*

* These fields are **required** for the request to be valid

The undersigned employer attaches to this request a dated and signed assessment of the risks to which the intern may be exposed. This assessment includes a list of required vaccines and tests, as well as the requirement for preventive measures related to maternity protection.

SCPPT-ULB carries out the health monitoring, whose cost is covered by Fédris. The hepatitis B vaccine and the tuberculin test are administered by ULB. Additional technical examinations, such as chest X-rays, blood tests, and other vaccines listed in the risk assessment, are paid by the employer in charge of the intern.

*** Name of the employer's Workplace Prevention and Protection Office**

Address

Name of the prevention adviser or occupational doctor

Telephone number

Date

Name and signature of the employer or its representative

* These fields are required for the request to be valid

Excerpts from the codex on wellbeing at work, Book X, Title 4

'Intern' means any student who, as part of a teaching programme organized for an educational institution, **works for an employer under similar conditions as workers employed by said employer**, in order to build professional experience.

This means the regulation does not apply to work shadowing and company visits.

Article X.4.3. – The employer shall carry out, in accordance with Article X.3.3, an **assessment of the risks** to which interns may be exposed, and determine what prevention measures must be implemented.

Note:

- This risk assessment may be the same as for other workers in the company, if the intern is exposed to the same risks as them; alternatively, it may be the educational institution's risk assessment, with amendments made based on specific factors in the company.

Article X.4.5. – Before assigning an intern to a position or activity that requires health monitoring, the employer shall give the intern, and the educational institution in which this intern is enrolled, a document providing information about:

1. A **description of the position** or activity that requires health monitoring;
2. All **preventive measures** required;
3. The **nature of the risk** that requires health monitoring;
4. The intern's obligations related to risks inherent to their position or activity;
5. If applicable, any training required for the implementation of preventive measures.

Article X.4.7. – The first employer with whom the intern completes their very first internship shall ensure that this intern, if they are required to undergo health monitoring, be subjected to a preliminary health assessment before starting work.

For each subsequent internship, a new preliminary health assessment shall be conducted only if the intern is exposed to a new risk for which a health assessment has not yet been carried out.

Proof that the intern was subjected to the prior health assessment is provided by the **health assessment form** referred to in articles I.4.46 to I.4.52, which the intern must provide to each new employer for whom they will work at a later date.

Article X.4.8. – Before putting an intern to work, the employer shall take [...] all measures necessary for the reception and support of interns, in order to promote their adjustment and integration into the workplace and ensure they are able to carry out their work properly.